

## RECERTIFICATION



Consecutive awards can be granted to entities through a recertification submission. A finance office that achieved the AOE may elect to pursue recertification of its AOE for up to two (2) consecutive years based on the following guidelines:

- The entity was awarded either the AOE the previous year or was recertified in the previous year.
- The entity has not been recertified more than two (2) consecutive years.
- Entity's which have a change in the chief financial officer during the fiscal year (director, administrator, business manager) from the person identified on the original application are eligible for recertification in the first year of that individual's leadership but must submit a full application the following year – i.e. if the leader changes in January 2022, the district may submit a recertification application for the current period but must submit a full application the following year.
- The application must be certified by the entity's superintendent or chief financial officer on entity letterhead.