



MGT317 Financial Essentials

Wednesday, April 3, 2024 | 9 AM to 4 PM

Location: Dallas ISD, 9400 N Central Expressway, Dallas, Tx 75231

In-Person Only

EVENT DESCRIPTION: MGT317, MGT317C or alternative MGT318 is a requirement for RTSBA and RTSBO certification. This course provides attendees with an understanding of school financial numbers so that informed decisions can be made. Essential financial topics including account coding, managing budgets, forecasting, and planning, cost accounting, internal controls and financial reporting are addressed.

This MGT317 Financial Essentials course will be in-person only. Course materials, including the final exam, will be accessed online. Attendees should bring a device to the training to access the materials. A test will be given for those taking the course for TASBO certification credit.

FEE: \$195 Member | \$235 Non-Member

Hotel Information: TASBO does not have a room block at any hotel for this course.

CEU/CPE Hours: 6/7

Prerequisite: None

CONDITIONS: Meeting room temperatures are difficult to maintain; always bring a sweater or jacket to ensure comfort. Casual attire is acceptable.

About TASBO Events: If you or (someone attending with you) need ADA assistance to participate, please call us at 512.462.1711.

CANCELLATION POLICY: Cancellations are only accepted in writing. Cancellations received seven (7) working days before the event are cancelled in full, those received one (1) to six (6) working days before the event are cancelled at 50 percent, and cancellations are not accepted the day of or after the event. If you do not cancel and/or do not attend, you are still responsible for payment. If TASBO cancels an event, you will be refunded in full.

Register online at [TASBO.org](https://tasbo.org) or return completed form by:

Mail: 5920 W. William Cannon, Building 1, Suite 200, Austin, TX 78749

Fax: 512.462.1782

Email: register@tasbo.org (DO NOT email Credit Card info)

Please PRINT clearly.

Name: _____ Title: _____

District/Employer _____

Contact Phone: _____ Email: _____

Payment Method: PO _____ Enclosed Credit Card