



### 2024 PERSONNEL ACADEMY

The annual Payroll Academy provides a comprehensive look at relevant topics within the payroll area of specific areas of school finance and operations. Examine current events, recent legislation, state and federal guidelines, and best practices to successfully navigate the landscape of Texas schools. Connect with colleagues around the state and hear from district leaders, key partners from regulatory agencies, legal firms, and innovators within the industry. **CEU 9/CPE 10.5.**

**Thursday and Friday, January 23-24, 2025**

**Day 1: 8:45 AM to 4:45 PM | Day 2: 9:00 AM to 12:30 PM**

**Houston Marriott Westchase  
2900 Briarpark Dr, Houston, TX 77042**

**FEE:** \$335 Member | \$385 Non-Member

**PREREQUISITE:** None

**LUNCH:** Provided by TASBO day 1

**CEU/CPE Hours:** 9/10.5

**BOOK YOUR HOTEL:** [Book your sleeping room online](#) at the TASBO room rate of \$149. Block closes Sunday, January 8, 2025 or when sold out. Self-parking is complimentary.

**CONDITIONS:** Satisfactory meeting room temperatures are difficult to maintain. Always bring a sweater or jacket to ensure comfort. Business casual attire is acceptable.

**ABOUT TASBO EVENTS:** Seating is limited, so register early. If you or (someone attending with you) need ADA assistance to participate, please call us at 512-462-1711.

**CANCELLATION POLICY:** **Cancellations are only accepted in writing.** Cancellations received seven (7) working days before the event are cancelled in full, those received one (1) to six (6) working days before the event are cancelled at 50 percent, and cancellations are not accepted the day of or after the event. If you do not cancel and/or do not attend, you are still responsible for payment. If TASBO cancels an event, you will be refunded in full.

**Register online at [TASBO.org](https://TASBO.org) or return completed form by:**

**Mail:** 5920 W. William Cannon, Building 1,  
Suite 200, Austin, TX 78749

**Fax:** 512.462.1782

**Email:** [register@tasbo.org](mailto:register@tasbo.org) (**DO NOT** email credit card info. Contact us for payment)

*Please PRINT clearly.*

Name: \_\_\_\_\_ Title: \_\_\_\_\_

District/Employer \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Payment Method:**      PC       \_\_\_\_\_ Check       Credit Card