

# 2023 Business Manager Fundamentals

This workshop is especially designed for those business managers who have BEEN IN THEIR POSITIONS FOR LESS THAN TWO YEARS. This year's agenda could potentially include sessions on Texas school business terminology, reporting deadlines, introduction to the State Funding Template, Activity Funds and EDGAR basics.

**Tuesday, July 18, 2023 | 8:45 AM to 4:40 PM**

**Sonesta Bee Cave Austin | 12525 Bee Cave Parkway | Bee Cave, TX 78738**

**FEE:** \$235 Member | \$285 Non-Member

**LUNCH:** Included with registration

**PREREQUISITE:** None

**CEU/CPE Hours:** 6/7

**BOOK YOUR HOTEL:** Call (512) 628-1286 and request the TASBO rate of \$131 [or book online here](#). Room block closes June 25, 2023 or when sold out. Self-parking is complimentary.

**CONDITIONS:** Satisfactory meeting room temperatures are difficult to maintain. We suggest bringing a sweater or jacket to ensure comfort. Casual attire is acceptable.

**ABOUT TASBO EVENTS:** Seating is limited, so register early. If you (or someone attending with you) need ADA assistance to participate, please call us at 512-628-1282.

**CANCELLATION POLICY:** Cancellations are only accepted **in writing**. Cancellations received seven (7) working days before the event are cancelled in full, those received one (1) to six (6) working days before the event are cancelled at 50 percent, and cancellations are not accepted the day of or after the event. If you do not cancel and/or do not attend, you are still responsible for payment. If TASBO cancels an event, you will be refunded in full.

**Register online at [TASBO.org](https://tasbo.org) or return completed form by:**

**Mail:** 5920 W. William Cannon,  
Building 1, Suite 200, Austin, Texas 78749

**Email (DO NOT email CC info):** [register@tasbo.org](mailto:register@tasbo.org)

Name: _____	Title: _____
District/Employer (do not abbreviate): _____	
Contact Phone: _____	Email: _____
Full Mailing Address: _____	
<b>Payment Method:</b> <input type="checkbox"/> PO _____ <input type="checkbox"/> Check Enclosed <input type="checkbox"/> Credit Card	
Cardholder Name: _____	Daytime Phone: _____
Card Number: _____	EXP (MM/YY): _____
Billing Address: _____	
Cardholder Signature: _____	