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TEXAS ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

## 2023 Internal Audit Academy - Denton

Wednesday, September 27, 8:45 AM- 4:40 PM | Thursday, September 28, 8:55 AM- 12:30 PM

### Agenda

8:45 - 9:00

Introductions and Welcome

TASBO Staff &  
Committee Leaders

9:00 - 10:00

#### Non-Traditional Audits – Uncharted Territory

School districts in Texas are facing unprecedented challenges today. Finances and budget, legislative mandates, staff shortages, standardized testing, and more. How to start, where to go, and the immense value these provide to your district.

Kathy G. Perkins, CPA  
*Senior Auditor  
Plano ISD*

10:10 - 11:10

#### Do's and Don'ts of Employee Investigations

Presented by a speaker with extensive experience conducting workplace, criminal and pre-litigation investigations, this session will present a number of best practices to utilize and pitfalls to avoid when conducting investigations into employee misconduct and/or violations of district or company policy.

Joseph L. Parks  
*Attorney/Consultant*

11:20 - 12:20

#### Dissecting Management Responses

An audit isn't just a process; it's an opportunity to foster collaboration and drive improvement. However, we understand that for our auditees, it can sometimes be an overwhelming experience. Delays in responses can further impede the auditing cycle. Join our insightful panel discussion as we explore strategies to enhance auditee engagement, expedite response times, and align with industry-leading practices endorsed by the Institute of Internal Auditors.

Warren Settles, RTSBA  
*Director of Internal Audit  
Klein ISD*

Jenna Isensee, CIA,  
CFE, CCSA  
*Director of Internal Audit  
Plano ISD*

Raquel Basurto,  
RTSBA, CIA, CGAP  
*Director of Internal Audit  
Round Rock ISD*

12:20 - 1:20

# LUNCH

1:20 - 2:20

## **TxSSC School Safety Audit Update**

School Safety is a top priority for all school districts and there are many additions to school safety laws. The Texas School Safety Center housed at Texas State University is charged to oversee many safety mandates and trains and educates districts throughout the State. This presentation entails a comprehensive overview of safety topics and how strategic district operations with multi-disciplinary teams play a key role in initiatives to keep schools as safe and supportive learning environments. School Safety Audits and other mandates will be reviewed as well as free trainings and resources for districts will be discussed.

**Andre' Spence, PhD**  
*School Safety Readiness  
Supervisor  
Texas School Safety Center*

2:30 - 3:30

## **Cyber Assessments**

This session will look at different frameworks, standards and audits for Cybersecurity. Where to get started, what do the results means, and what to do next?

**Matt Flood, RTSBA**  
*Chief Technology Officer  
Goose Creek CISD*

3:40 - 4:40

## **From Insights to Impact: Exploring ChatGPT for Internal Auditing**

Join us for this enlightening session to learn more about AI, how it works, and witness firsthand the fusion of AI and internal auditing. Together, we'll explore how ChatGPT translates insights into impactful outcomes as an everyday tool to increase efficiency and improve results.

**Jenna Isensee, CIA,  
CFE, CCSA**  
*Director of Internal Audit  
Plano ISD*

**Paul Hanson**  
*Head of Customer Success  
CheckPoint Software  
Technologies*

## Agenda | Day Two

8:45 - 9:00

Welcome

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9:00 - 10:00

### Board of Trustees + Audit Committee Interactions

This session will cover best practices for the internal auditors' communication with your Board of Trustees, whether or not you have an audit committee.

**Ali Subhani**

*Director of Internal Audit  
Collin College*

**Andrew Groover, M.Ed.**

*Director of Internal Audit  
Frisco ISD*

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BREAK

## Hotel Check Out

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### Audit Programs - Show and Tell

Do you have an audit program that's a shining example of excellence? We invite you to showcase your pride and joy at our upcoming event! Join us for a unique opportunity to share, discuss, and contribute to the growth of our collective audit program library. As a token of our appreciation, we have a special treat in store for those who bring their audit programs to share. Your dedication to enhancing our audit community will be celebrated and rewarded! Together, we'll shape the future of auditing, one exemplary audit program at a time.

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*Facilitated by  
Jenna Isensee  
Raquel Basurto*

10:20 - 11:20

11:30 - 12:30

### Payroll/HR Audits

The internal audit department plays a critical role in ensuring the accuracy, compliance, and efficiency of the human resources and payroll departments. This session will provide the key areas in HR and payroll that are typically audited including standard processes and required approvals; roadblocks that prevent efficient operations; compliance with local policies, laws, and regulations; and the steps taken to ensure that processes are up to date.

**Pattie Griffin, RTSBA**

*Retired, former HR Director  
at San Angelo ISD*

**Tonya Davis, RTSBA,  
CPP**

*Director of Certification  
TASBO*