

**MOODY GARDENS HOTEL AND CONVENTION CENTER
ELECTRICAL SERVICE ORDER FORM**

Return to: Moody Gardens
Attn: Catering Department
Seven Hope Boulevard
Galveston, TX 77554
Fax: (409) 683-4936

Will accept cash, checks, MasterCard, Visa,
and American Express.

MC# _____ Exp. ___/___
VISA# _____ Exp. ___/___
AMEX# _____ Exp. ___/___
DISC# _____ Exp. ___/___

Please call with any questions:
cgriego@moodygardens.org
(800) 582-4673, ext. 4315

CARD NAME _____
(please print)

SIGNATURE _____ EMAIL _____

Name of Exhibition or Show: Texas Association Of School Business Booth # _____
TASBO

Firm Name: _____ Phone _____

Address: _____ City _____ ST _____ Zip _____

Ordered By: _____ Signature: _____ Date: _____
(Please print)

Date of Show 06/09/2023

FOR GUARANTEED SERVICE, ORDERS MUST BE PLACED 30 DAYS IN ADVANCE

Rates quoted below cover only the bringing of service to the booth and does include connecting equipment or special wiring. **If you do not return the Extension cords and/or Power Strips you will be charged for them.**

All wiring or electrical work on exhibitor's display will be charged Per Day and material basis.

Proper tagging of equipment to indicate voltage, phase, current, etc. are exhibitors' responsibility.

Power turned on one (1) hour before show opening and to be turned off at show closing. If power is required before or after these hours, special arrangements must be made with the Hotel.

Number of Days Needed	QTY	REQUIREMENTS (PER OUTLET)	UNIT PRICE PER DAY	TOTAL
		Outlets to 1000 watts – 120 volts – Single Phase	\$40.00 per Day	
		Outlets to 2000 watts – 120 volts – Single Phase	\$97.43 per Day	
		Outlets to 3000 watts – 208 volts – Single Phase	\$108.75 per Day	
		Outlets to 6000 watts – 208 volts – Single Phase	\$119.01 per Day	
		Extension Cords – Must Return	\$21.65	
		Power Strips – Must Return	\$16.24	
		Phone Line / Hard Wired Internet	\$216.50 per Day	
		Air (Per Day Usage)	\$40.00 per Day	

Special instructions: _____

Drayage: Any item shipped to Moody Gardens under 10 lbs. will cost \$25.00 per item.

Charges must be guaranteed by credit card.

All other crated material over 10 lbs. that does not require additional handling or special handling will cost \$45.00.

There will be a \$300.00 charge to deliver heavy equipment or anything that involves special handling.

WE PREFER DRAYAGE TO BE HANDLED BY THE DECORATOR