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## Developing an Attendance Accounting Procedures Manual

Discover the secrets to effective attendance accounting in our enlightening ' Developing an Attendance Accounting Procedures Manual ' Webinar. In this engaging session, we'll explore the most proven strategies and techniques to guarantee precise and streamlined attendance tracking. Whether you're new to the field or a seasoned professional, this webinar offers valuable insights and practical tips to optimize your attendance management processes. Don't miss this chance to boost your expertise and efficiency. Register now to reserve your spot and gain a comprehensive understanding of attendance accounting best practices.

**Tuesday, January 23rd, 2023 | 10:00AM**

**Presented by:** Rebecca Estrada, Chief Certification Officer, TASBO

**Target Audience:** Accounting and Finance, Personnel, Management

**FEE:** \$105 Member | \$185 Non-Member

**CEU/CPE Hours:** 2

**About TASBO Webinars:** Handouts will be distributed via email a day prior to the event—no prerequisites are required to register.

**Zoom:** This webinar will be presented on Zoom, and you will receive a link once registration is processed.

**ABOUT TASBO EVENTS:** Seating is limited, so register early. If you or (someone attending with you) need ADA assistance to participate, please call us at 512-462-1711.

**CANCELLATION POLICY:** **Cancellations are only accepted in writing.** Cancellations received seven (7) working days before the event are cancelled in full, those received one (1) to six (6) working days before the event are cancelled at 50 percent, and cancellations are not accepted the day of or after the event. If you do not cancel and/or do not attend, you are still responsible for payment. If TASBO cancels an event, you will be refunded in full.

**Register online at TASBO.org or return completed form by:**

**Mail:** 5920 W. William Cannon, Building 1,  
Suite 200, Austin, TX 78749

**Fax:** 512.462.1782

**Email:** [register@tasbo.org](mailto:register@tasbo.org) (DO NOT email Credit Card info)

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Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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