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 TEXAS ASSOCIATION OF SCHOOL BUSINESS OFFICIALS



Finance+CTE Joint Workshop - Austin

Tuesday, September 27 | 9:00 AM - 4:30 PM

AGENDA

8:45 - 9:00

Introductions and Welcome

TASBO / CTAT Staff

9:00 - 10:00

CTE 101 + Finance 101

On the CTE side, discuss the essentials common to high quality CTE pathways, including programs of study, industry-based certifications, student organizations, and technical skill attainment.

On the finance side, learn the key components involved in generating funding from the state allotment, how to calculate FTE's, identify the districts basic allotment, and apply the program of study course multiplier.

Mark Boshier
 Director of Technical Assistance and Training, CTAT

Becky Estrada, RTSBA
 Education Associate, TASBO

10:10 - 11:10

Best Practices for Direct vs Indirect Costs

Receive information regarding the proper allocation of funds for direct versus indirect costs for CTE programs and services. Discover the flexibility for district determination regarding 'indirect' costs.

Mark Boshier
 Director of Technical Assistance and Training, CTAT

Becky Estrada, RTSBA
 Education Associate, TASBO

11:20 - 12:20

A Collaborative Approach to The Master Schedule and CTE Programming

The CFO and CTE program director must have a seat at the table during schedule development to ensure the district receives maximum funding and that students are offered a coherent sequence of courses towards their chosen career path.

Traci Hendrix
 CTE Director, Pflugerville ISD

Jennifer Land, RTSBA
 CFO, Pflugerville ISD

Carla Gonzalez, RTSBA
 Director of Finance, Pflugerville ISD

LUNCH

1:20 - 2:20

State Accountability System

The Student Achievement domain of the state’s public school accountability system considers high school students who earn an industry-based certification (IBC) as one indicator. A graduate who completes a program of study may earn credit toward College, Career, and Military Readiness (CCMR) indicator for the completion of courses that are aligned with industry- based certifications.

Mark Boshier
Director of Technical Assistance and Training, CTAT

Becky Estrada, RTSBA
Education Associate, TASBO

2:30 - 3:30

Purchasing/Travel – Compliance with State and Federal Requirements

Examine state and federal requirements, such as TEX travel, IRS and EDGAR. Review best practices, such as pre-trip planning, the management of vendor packets, P-cards/travel cards, for travel procurement and staff communications.

Mark Boshier
Director of Technical Assistance and Training, CTAT

Becky Estrada, RTSBA
Education Associate, TASBO

3:40 - 4:40

Data Quality and Best Practices: Avoiding Funding Failure

Even if the district has seemingly done everything right - coding, course offerings, and system setup, there can still be a loss of funding for CTE. The importance of accurate coding cannot be underestimated. Miscoding can lead to a chain reaction of misreporting, which can impact funding, harm accountability, and create an inability for a student to graduate. Understanding the student attendance connection to funding for CTE is a vital component of the puzzle.

Traci Hendrix
CTE Director, Pflugerville ISD

Jennifer Land, RTSBA
CFO, Pflugerville ISD

Carla Gonzalez, RTSBA
Director of Finance, Pflugerville ISD