



Finance+CTE Joint Workshop | ESC14 in Abilene | October 8th, 2024

**Agenda**

8:45 – 9:00

**Introductions and Welcome**

TASBO & CTAT Staff

9:00 – 10:00

**CTE + Finance + PEIMS 101**

On the CTE side, discuss the essentials common to high quality CTE pathways, including programs of study, industry-based certifications, student organizations, and technical skill attainment. On the finance side, learn the key components involved in generating funding from the state allotment, how to calculate FTE's, identify the districts basic allotment, and apply the program of study course multiplier.

**Mark Boshier**  
*Director of Technical Assistance and Training*  
CTAT

**Becky Estrada, RTSBA**  
*Chief Certification Officer*  
TASBO

10:10 – 11:10

**Procurement with State and Federal CTE Funds**

Participants will gain an understanding of the procurement process for State and Federal CTE funds. We'll talk about applicable procurement regulations and requirements, best practices for ensuring compliance, tips for navigating the procurement process and more.

**Mark Boshier**  
*Director of Technical Assistance and Training*  
CTAT

**Becky Estrada, RTSBA**  
*Chief Certification Officer*  
TASBO

11:20 – 12:20

**Travel – Staff and Student (Allowable and Unallowable Costs)**

In this session, participants will gain an understanding of the allowable and unallowable costs associated with staff and student travel for Career and Technical Education (CTE) programs. Topics include federal and state regulations governing travel expenses, specific examples of allowable and unallowable costs, best practices for documenting and tracking travel expenses and tips for ensuring compliance.

**Mark Boshier**  
*Director of Technical Assistance and Training*  
CTAT

**Becky Estrada, RTSBA**  
*Chief Certification Officer*  
TASBO

**BREAK**

1:20 – 2:20

**Lunchtime**

**Update on CTE Program and State Allotments (Focus on PIC 22)**

Coding, course offerings, and system setup, there can still be a loss of funding for CTE. The importance of accurate coding cannot be underestimated. Miscoding can lead to a chain reaction of misreporting, which can impact funding, harm accountability, and create an inability for a student to graduate. Understanding the student attendance connection to funding for CTE is a vital component of the puzzle.

**Mark Boshier**  
*Director of Technical Assistance and Training*  
CTAT

**Becky Estrada, RTSBA**  
*Chief Certification Officer*  
TASBO

2:30 – 3:30

**CTE Student Businesses and Fundraisers**

Join us for an insightful session on navigating the complexities of promoting CTE student businesses with financial diligence. Learn essential strategies for establishing and enforcing financial controls, monitoring performance, and fostering growth. Delve into district and campus-level fundraising challenges, including crafting written procedures, navigating face-to-face and web-based fundraising like crowdfunding for teachers, all while adhering to TDA guidelines.

**Mark Boshier**  
*Director of Technical Assistance and Training CTAT*

**Becky Estrada, RTSBA**  
*Chief Certification Officer TASBO*

3:40 – 4:40

**Best Practices in Data Quality**

Explore key principles such as accuracy, completeness, and consistency, and learn practical techniques for identifying and addressing data quality issues. Following the presentation, engage in an interactive debrief and Q&A experience with your region's CTE Specialist.

**Becky Estrada, RTSBA**  
*Chief Certification Officer TASBO*